

Child Care Subsidy Work Waiver Form

Applications for the Student Child Care Subsidy Program are submitted to the Child Care Subsidy Coordinator in Penn State Human Resources for consideration. One requirement for consideration, is that the spouse of student parent applicant be working and show proof through 1 month of paycheck stubs for working spouse/partner at the time of application.

This form is only required if the student parent applicant (or spouse of applicant) has extenuating circumstances (past examples include **disability, injury, international restrictions via work Visa, spouse is also a full time student etc) preventing themselves/spouse from working and are requesting a waiver from the work eligibility requirement.** To help make the best possible decision in determining eligibility, we would appreciate your assistance by providing the below information.

Student Parent Name: _____

9-digit PSU ID # _____

Spouse Name: _____

Address: _____ DOB: ____/____/____

Telephone No. : _____-_____-_____

1. Please describe the parent's/guardians circumstances that make them unable to perform work-related activities (all information shared will be confidential and only used for the purposes of application to the Child Care Subsidy Program):

We certify that the information above is accurate and will be used for full application consideration (along with other required documentation) for the Student Parent Child Care Subsidy.

_____ Student Parent (Print Name)

_____ Student Parent Signature

Date: ____/____/____

_____ Spouse (Print Name)

_____ Spouse Signature

Date: ____/____/____

NOTE: To be valid, this form must be emailed to subsidy@psu.edu, faxed to 814-865-5080 or mailed to the Coordinator of the Child Care Subsidy program at Student Parent Child Care Subsidy Program, Human Resources, The Child Care Center at Hort Woods, 499 North Allen Rd., University Park, PA 16802.