

Request for Review of FBI Fingerprint Clearance Results from the Department of Education (DOE)

FROM: _____ **CONTACT #:** _____

TO: HRSS – Background Checks (814) 863-4267 **DATE:** ____/____/____

Number of pages transmitted including cover page: _____

Name on Background Check: _____

Sup Org: _____

Department: _____

Job Title: _____

Please check all that apply:

<input type="checkbox"/>	Current Employee
<input type="checkbox"/>	New Faculty/Staff/Tech. Serv.
<input type="checkbox"/>	Part-Time Employee
<input type="checkbox"/>	Graduate Assistant/Post Doc.

<input type="checkbox"/>	Volunteer
<input type="checkbox"/>	Independent Contractor
<input type="checkbox"/>	Authorized Adult
<input type="checkbox"/>	Driving Required

RESULTS:

For Office of Human Resources Use Only

- No record exists
- Record exists – results must be sent to the Department of Human Services (DHS) for official interpretation. Final results will be mailed directly to the applicant from DHS.

Reviewed by: _____ **Date:** ____/____/____

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