



**Retiree Application for Dependent Grant-in-Aid For Summer 2020 / Fall 2020**

(Retiree only use)

*This form **MUST** be completed for each semester or summer session that your dependent is enrolled in classes based on the Submission Schedule.*

Tuition Discount for:  Penn State Relationship to Retiree:  Spouse  
 Pennsylvania College of Technology  Child

**Retiree Information:**

\_\_\_\_\_  
PRINT Retiree Name

\_\_\_\_\_  
PSU ID #

**Dependent Information:**

\_\_\_\_\_  
PRINT Dependent Name

\_\_\_\_\_  
PSU ID or Penn Tech ID

\_\_\_\_\_  
Student's Campus Location (if applicable)

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Semester, Session, and  
Year of Aid Application

The official policy HR37, Grant-in-Aid for Dependents of Members of the University Staff, can be reviewed at the following website: <https://policy.psu.edu/policies/hr37>.

The application form is to be completed and forwarded to Penn State Employee Benefits Division, The 331 Building, Suite 136, University Park, PA 16802, fax to (814) 865-7145, or scan and email to [benefits@psu.edu](mailto:benefits@psu.edu) based on the Application Submission Schedule below.

The application form **MUST** be completed for each eligible dependent enrolled at the University and be resubmitted for each subsequent semesters/sessions the dependent is enrolled in classes and can be found at the following website <https://hr.psu.edu/retiree/benefits>.

All forms must be submitted within the dates outlined in the Grant-In-Aid Submission Schedule below.

Grant-In-Aid approvals will not be applied retroactively to previous semesters. Students will be responsible for the full cost of tuition, in accordance with University Bursar policies, if the application procedure is not followed and/or the application deadlines are not met.

<b>Grant-in-Aid Application Submission Schedule</b>		
<b>Semester</b>	<b>First Day to Apply</b>	<b>Last Day to Apply</b>
Summer 2020	February 4, 2020	August 12, 2020
Fall 2020	March 25, 2020	August 30, 2020

*\* The application for dependent grant-in-aid applies to biological children, step-children, legally adopted children, children for whom you have legal guardianship, and your spouse. If the above named dependent has not been previously verified for other benefit coverage, the grant-in-aid will be provisionally approved and you will be requested to complete the dependent verification process by providing documentation to satisfy dependent eligibility. Only dependents that have been verified are eligible to participate in Penn State benefit programs.*

I hereby apply for dependent grant-in-aid for the above named dependent and agree to notify Penn State Employee Benefits if said dependent becomes ineligible under the terms of HR37, Grant-in-Aid for Dependents of Members of the University Staff.

\_\_\_\_\_  
Retiree Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date Signed