



Retiree Application for Dependent Grant-in-Aid
(Retiree only use)

*This form **MUST** be completed for **each semester or summer session** that your dependent is enrolled in classes based on the Submission Schedule.*

Tuition Discount for: Penn State Relationship to Retiree: Spouse
 Pennsylvania College of Technology Child

Retiree Information:

PRINT Retiree Name PSU ID #

Dependent Information:

PRINT Dependent Name PSU ID or Penn Tech ID

Student's Campus Location (if applicable) / / Date of Birth _____
Semester, Session, and
Year of Aid Application

The official policy HR37, Grant-in-Aid for Dependents of Members of the University Staff, can be reviewed at the following website: <https://policy.psu.edu/policies/hr37>.

The application form is to be completed and forwarded to Penn State Employee Benefits Division, The 331 Building, Suite 136, University Park, PA 16802, fax to (814) 865-7145, or scan and email to benefits@psu.edu based on the Application Submission Schedule below.

The form **MUST** to be completed for each eligible dependent enrolled at the University and be resubmitted for each subsequent semesters/sessions the dependent is enrolled in classes.

All forms must be submitted within the dates outlined in the Grant-In-Aid Submission Schedule below.

Grant-In-Aid approvals will not be applied retroactively to previous semesters. Students will be responsible for the full cost of tuition, in accordance with University Bursar policies, if the application procedure is not followed and/or the application deadlines are not met.

Grant-in-Aid Application Submission Schedule		
Semester	First Day to Apply	Last Day to Apply
Spring 2020	October 9, 2019	January 19, 2020

** The application for dependent grant-in-aid applies to biological children, step-children, legally adopted children, children for whom you have legal guardianship, and your spouse. If the above named dependent has not been previously verified for other benefit coverage, the grant-in-aid will be provisionally approved and you will be requested to complete the dependent verification process by providing documentation to satisfy dependent eligibility. Only dependents that have been verified are eligible to participate in Penn State benefit programs.*

I hereby apply for dependent grant-in-aid for the above named dependent and agree to notify Penn State Employee Benefits if said dependent becomes ineligible under the terms of HR37, Grant-in-Aid for Dependents of Members of the University Staff.

Retiree Signature / / _____
Date Signed